



Tate

AND

The National Portrait Gallery

Preserving *William Dobson's Self-Portrait* c.1635-40



Job description

Job title	Project Manager
Department	National Partnerships
Contract	Freelance (August 2026- December 2028)
Hours	180 days
Location	Remote
Reporting to	Head of National Partnerships

Background

Tate's vision is to serve as artistically adventurous and culturally inclusive art museums for the UK and the world. We deliver this through activities in our four galleries across the UK (Tate Liverpool, Tate St Ives, Tate Britain and Tate Modern), our digital platforms and collaborations with our national and international partners. At the heart of Tate is our collection of art, which includes the national collection of British art from the 16th century to the present day, and international modern and contemporary art from 1900 to the present day, spanning all continents. We seek to expand access to the collection and deepen understanding of art in all its diversity.

Tate is a leading global institution, and we influence critical thinking about art practice. Tate is committed to maintaining free entry for audiences to our collections. We see access to art for everyone as a universal human right and we see our galleries as sites of creative learning. We want to champion the importance of making art and encourage people to explore the many ways in which art is created and develop their own creative potential.

We want to welcome audiences that better reflect the towns and cities in our nation and attract a diverse international public. Our reach is already powerful. We intend to increase its impact across society, with art that resonates around the world.

Everyone who works at Tate has a role to play in achieving these goals. We offer exciting work built around our love for art, and have a strong commitment to equality, diversity and inclusion, with the aim to have our workforce and audience as diverse as the communities we serve. And everything we do is only possible thanks to our fantastic colleagues, who really know their stuff, support each other and want to do the best for our audiences.

We hope you will consider joining our team.

You can find further information about Tate on our website: www.tate.org.uk.

***Self-Portrait* by William Dobson**

Tate and the National Portrait Gallery have jointly acquired *Self-Portrait* c.1635-40 by William Dobson for the national collection. This is believed to be William Dobson's earliest known painting and considered critical to our national heritage, representing the first great British-born painter at a key moment in his brief career. The acquisition has been supported by The National Lottery Heritage Fund (NLHF), Art Fund and other generous supporters. Tate and the National Portrait Gallery are now orchestrating a national tour and engagement programme to ensure this work can be accessed by the widest possible audience.

The Tour

A tour and engagement programme of Dobson's *Self-Portrait* will see us spotlight this important work at Tate Britain (November 2025-6), Ferens Art Gallery, Hull (January-May 2027), Ashmolean Museum, Oxford (June 27- January 28) and the National Portrait Gallery, London (January-July 2028).

Each display will be at the centre of a programme of activities that responds to each tour partner's strategy and includes family workshops, schools engagement, youth-led programming, public events and talks.

The tour's Strategic Aims include:

- 1 *Engage*: build widespread public awareness of Dobson's place in history, highlighting the significance of his technical innovation within British art, and how his life and career can shed new light on early 1600s Britain and the evolving status and role of art/artists through time
- 2 *Explore*: work with young people and artists to respond to Dobson's work and themes with new interpretation tools that connect his relevance to a larger and more diverse audience
- 3 *Upskill*: Embed skills development opportunities for young people across the tour's delivery as participants, co-creators, volunteers and training placements
- 4 *Develop*: Share skills and strengths across tour partners to develop organisational practice in the long-term across access, inclusion, youth engagement, heritage-driven arts interpretation and environmental sustainability

About the role

You will report directly to the Head of National Partnerships at Tate and work closely with colleagues in Communications and Development, Visitor Experience and Operations, Learning and Collection Care. You will deliver exceptional service in a welcoming, informative, inclusive, and safe environment. This role will be remote, working across the four partner venues as necessary.

About your team

The National Partnerships team at Tate is an open and inclusive team that is passionate about making a positive impact on the UK visual arts sector. We deliver nationally

significant projects and programmes and place access and care at the forefront of what we do.

What you will do (Main Duties and Responsibilities)

Project Management

- Lead the coordination and delivery of the Dobson *Self-Portrait* tour, ensuring all activities are delivered as per the Activity Plan submitted to NLHF.
- Establish and coordinate regular project meetings, preparing papers, updates and reports.
- Facilitate all project meetings, ensuring prompt follow-up including distribution of action points and deadlines, circulation of additional information, thank you notes and debriefs to colleagues.
- Support registrars and operations teams at Tate and at each partner venue, as needed, acting as the main liaison point for the tour and its associated activities.
- Maintain oversight of the work of Project Producers at Ferens and the National Portrait Gallery, and Project Coordinator at the Ashmolean, ensuring smooth management and good communication throughout.
- Oversight of procurement and management of external suppliers, including Project Evaluators.
- Plan and chair Team meetings and Steering Committee meetings as required.

Project Administration

- Monitor progress and report any concerns.
- Maintain an excellent awareness of the project, main contacts and stakeholders, and support Tate's working relationships with them.
- Build a strong collegiate network across the partnership, facilitating collaborative working through clear processes and systems.
- Manage the project budget for Tate, keeping an overview of spend across the partnership.
- Any other reasonable tasks required.

General

- Promote Tate through a professional and helpful approach to all contacts within the project and demonstrate a knowledge and passion for the work of the four partner venues (Tate Britain, London; Ferens Art Gallery, Hull; the Ashmolean Museum, Oxford; the National Portrait Gallery, London) and Tate in particular.

What you will bring to the team

- Experience of delivering complex, multi-faceted projects.
- Experience of managing budgets and procurement processes, logistics, tour management and programme delivery.
- Knowledge and understanding of project evaluation and data gathering.
- Demonstrable understanding of the museum and gallery sector.

- Excellent communication skills and ability to work constructively with both internal and external stakeholders.
- Ability to identify and deal with potential problems before they materialise.
- A positive, flexible and pro-active approach to work, with the ability to work effectively under pressure.
- Able to contribute to the creation of an inclusive and respectful culture within a team.
- Able to undertake travel and out of hours working to attend meetings and events in London, Oxford and Hull, as required.
- An interest and a commitment to the work of Tate.

The requirements listed here are guidelines, not hard and fast rules. You don't have to satisfy every requirement and we welcome candidates who bring transferable skills. Applying gives you the opportunity to be considered.

Tate for all Diversity and Inclusion

Our jobs are like our galleries, open to all.

Our aim is to become a truly inclusive organisation with a workforce and audience as diverse as the communities we serve. This is fundamental to Tate's future success and our ability to continue to contribute to culture and society in the UK.

We want our workforce to be more representative of all sections of society at all levels in the organisation. The range of perspectives and experience diversity brings is an asset to our organisation and we want to create an inclusive, welcoming environment for visitors, artists and all those who work at Tate. Tate expects all employees to contribute to this aim as part of their role. More information about diversity and inclusion at Tate can be found on our [website](#).

Our Values

- **Open:** we're welcoming, generous-spirited and inquisitive, with an open-source attitude that thrives on collaboration.
- **Bold:** we have the courage of our convictions, we're willing to take imaginative risks: we aren't afraid of failure - so long as we learn from it.
- **Rigorous:** we'll win people's trust if we're accountable for our actions and excellence underpins everything we do.
- **Kind:** we value and respect each other, our partners, and our visitors, striving to make every encounter memorable and enriching.

Safer Recruitment

Tate is committed to providing a safe environment for all those who work at Tate and all those who come into contact with Tate as visitors to the galleries, as participants in Tate

activities, and online. The safe recruitment of all those who undertake work on behalf of Tate is the first step to ensuring that we are fulfilling this commitment.

All positions at Tate are offered subject to the following conditions:

- A satisfactory Disclosure Check.
- Proof that you are legally entitled to work in the UK

You can find out more information about our pre-employment checks and what they mean for you in our 'Guidance Notes for Applicants' document.

How to apply

Our opportunities are open for you to apply online. Please visit:

www.tate.org.uk/about/workingattate/ to create an account by registering your details or, if you are an existing user, log into your account.

For all opportunities we ask candidates to complete an online application form for the vacancy they are interested in. If you need an application form in an alternative format please call us on 020 7887 4987. Once you have submitted your application you can keep track of its progress by logging into your account.

The closing date for the submission of completed application forms is 6 July 2026 by midnight. Interviews will be held on the week commencing 13 July 2026.

Where vacancies attract large volumes of applicants, we reserve the right to close this vacancy early. Therefore, if you are interested, please try to submit your application as early as possible.

